



NAVAL MILITARY PERSONNEL MANUAL



NAVPERS 15560C

PREFACE

Reference to this manual shall be by its title, **Naval Military Personnel Manual**, or by its short title, **MILPERSMAN**.

References to articles in this manual shall be by use of their seven-digit identification number, consisting of the Standard Subject Identification Code (SSIC) and a three-digit extension number, e.g., Article **5712-010**. The article number should be spoken as though it is two separate groups of numbers, broken at the dash. The article numbering system permits complete identification. The first four digits identify the SSIC and the last three digits identify the article placement within the section. Major subject groups and sections are not titled except in the Table of Contents. Numbers within sections are not necessarily assigned consecutively. Conversion to the new SSIC numbering system was completed in 1999. A conversion chart for old and new numbers is located at the beginning of the manual. If an article is deleted, the article number will not be used again.

A combined reference to this manual and an article herein shall be by one of the following examples:

Naval Military Personnel Manual, Article 5712-010
MILPERSMAN 5712-010
Article 5712-010 of the Naval Military Personnel Manual

Users of this manual are cautioned that proper use of the Navy Directives System is expected and essential. Information not found in this manual may be found in regulatory manuals, regulations, directives, instructions, notices, etc.

Forms and instructions listings are provided at the beginning of the manual that indicate the latest revision date for forms and instructions referenced throughout the manual.

Editorial policies used for this manual and procedures for submitting changes to it are contained in **Article 5215-010** herein.

Changes to this manual will be distributed on the BUPERS Publications/Directives CD-ROM that is scheduled for distribution during the first month of each quarter.

DEPARTMENT OF THE NAVY

BUREAU OF NAVAL PERSONNEL
5720 INTEGRITY DRIVE
MILLINGTON TN 38055-0000

IN REPLY REFER TO
5215
PERS-013
18 May 01

The changes to the Naval Military Personnel Manual included in **Change 32** are **effective the date written at the top of each article and below article number on this change summary.**

G. L. HOEWING
Rear Admiral, U.S. Navy
Deputy Chief of Naval Personnel

Changes in articles titled and briefed below are incorporated in this CD-ROM.

Table of Contents - Revised to reflect all current changes.

**Article No.
and Date**

Approved

Article Title

1000-060 **MILITARY PERSONNEL IDENTIFICATION NUMBER --** Changed
CH-32 the responsible office from Navy Personnel Command (NAVPERSCOM)
13 Mar 01 (PERS-313C) to NAVPERSCOM (PERS-312F). Changed the place for
submission of social security number changes or corrections to
NAVPERSCOM (PERS-312F). Made minor administrative changes
throughout article.

(COG: NAVPERSCOM (PERS-312F))

1210-290 **OFFICER QUALIFICATIONS QUESTIONNAIRE --** Deleted.
CH-32 The Officer Qualifications Questionnaire has served its purpose and,
9 May 01 with the elimination of the officer field service record, is no longer required.

(COG: NAVPERSCOM (PERS-312G))

CH-32 SUMMARY

Page 1 of 4

JULY 2001 CD

1520-050
CH-32
9 May 01

NUCLEAR PROPULSION TRAINING (SURFACE AND SUBMARINE) --
Changed blocks as follows:

Contents of Letter Request --

- Changed paragraph 5 to paragraph 6.
- Added new paragraph 5: "Upon acceptance for nuclear power training, I will agree to remain on active duty for sufficient time to serve a minimum 24-month nuclear division officer tour after completion of nuclear propulsion training."

Review of Applications -- First paragraph, third sentence, deleted Orlando, Florida, leaving Charleston, South Carolina as location for Nuclear Power School 6-month course of academic instruction.

Service Obligation --

- Third paragraph, first sentence, changed "Bureau of Naval Personnel" to "Navy Personnel Command."
- Third paragraph, changed last sentence from "They are required to serve on active duty for 4 years upon completion of nuclear propulsion training" to "They are required to serve 5 years from the date of completion of graduate education."
- Added a fourth paragraph: "All officers, upon acceptance for naval nuclear propulsion training, will agree to remain on active duty for a minimum 24-month nuclear division officer tour following completion of nuclear propulsion training."
- Added a fifth paragraph concerning original minimum service requirements as modified by any graduate education or special training programs.

(COG: NAVPERSCOM (PERS-42))

1542-030
CH-32
14 Mar 01

PATROL SQUADRON (VP) NAVAL FLIGHT OFFICER (NFO)
PROGRAM FOR AVIATION OPERATIONS LIMITED DUTY
OFFICER (LDO)/CHIEF WARRANT OFFICER (CWO) --

New article to support the Chief of Naval Operations initiative for the LDO/CWO VP NFO Program. The program was announced in March 1999 and is an ongoing initiative. This article will provide guidance to program applicants.

(COG: NAVPERSCOM (PERS-432))

- 1910-104
CH-32
8 May 01** **SEPARATION BY REASON OF EXPIRATION OF ACTIVE OBLIGATED SERVICE (EAOS)** -- Clarified separation authority.
(COG: NAVPERSCOM (PERS-814))
- 1910-127
CH-32
8 May 01** **SEPARATION BY REASON OF CONVENIENCE OF THE GOVERNMENT - BEING AN ALIEN** -- Clarified separation authority.
(COG: NAVPERSCOM (PERS-814))
- 1910-128
CH-32
8 May 01** **SEPARATION BY REASON OF DEFECTIVE ENLISTMENTS AND INDUCTIONS - MINOR** -- Changed "Minority" to "Minor" in title. Clarified separation authority.
(COG: NAVPERSCOM (PERS-814))
- 1910-134
CH-32
26 Apr 01** **SEPARATION BY REASON OF DEFECTIVE ENLISTMENTS AND INDUCTIONS - FRAUDULENT ENTRY INTO NAVAL SERVICE** -- Changed blocks as follows:

Granting a Waiver -- Revised to bring article more into conformance with COMNAVCRUITCOMINST 1130.8F waiver requirements. Added a requirement that NAVPERSCOM (PERS-832) is the approval agent for certain waiver requests.
(COG: NAVPERSCOM (PERS-832))
- 1910-304
CH-32
26 Apr 01** **DESCRIPTION OF CHARACTERIZATION OF SERVICE** -- Changed blocks as follows:

Types of Characterization -- In table, General (Under Honorable Conditions) (GEN) block, second column, **deleted**
- sentence stating that a characterization of General may also be based on a single (or pattern) of discreditable incidents, regardless of the final individual trait average.
 - note allowing commanding officers to authorize General discharges for reasons not based on administrative separation (ADSEP) action.
- (COG: NAVPERSCOM (PERS-832))

1910-710
CH-32
26 Apr 01

**PROCEDURES WHEN AN ADMINISTRATIVE SEPARATION
BOARD WAS HELD --** Changed blocks as follows:

Procedure -- In table, second line item, middle column, changed note to clarify that only Chief of Naval Personnel can approve suspended separations in mandatory processing cases.

(COG: NAVPERSCOM (PERS-832))

5370-020
CH-32
26 Apr 01

**EMPLOYMENT IN FEDERAL SERVICE OF MEMBERS RECEIVING
RETIRED PAY --** Deleted. Article was based upon the requirements of 5 U.S.C. 5532, which was repealed.

(COG: NAVPERSCOM (PERS-06))

CONVERSION CHART

Old Article Number	SSIC Number
1010150	1910-810
1020100	1131-010
1020120	1131-020
1020130	1100-010
1020135	1100-020
1020150	1212-010
1020165	1212-020
1020170	1212-030
1020180	1100-030
1020190	1132-010
1020200	1001-020
1020210	1533-010 1533-020
1020220	1531-010
1020290	1100-040
1020318	1131-030
1020320	1426-010
1020330	1131-040
1020340	1001-070
1020345	1520-060
1020355	1530-010
1020356	1131-050
1020357	1510-010
1020360	1530-030
1030150	1331-010
1030350	1160-010
1040150	1133-010
1040290	1160-020
1040300	1160-030
1040400	1133-020 1133-030 1133-040 1133-050
1050150	1160-040
1050155	1160-050
1050180	1001-060
1050200	1160-060
1050250	1160-070

Old Article Number	SSIC Number
1050300	1160-080
1050305	1220-010
1050310	1510-030
1060010	1160-090
1060020	1160-100
1060011	1133-060
1060021	1510-020
1410100	1210-010
1410120	1210-020
1410130	
1410135	
1410140	1210-010
1410160	1210-030
1410170	1210-040
1410200	1210-070
1410220	1210-080
1410240	1220-020
1410260	1220-030
1410270	1210-090
1410280	1210-100
1410300	1210-110
1410320	1210-120
1410340	1210-130
1410360	1220-040
1410370	1220-050
1410375	1220-060
1410380	1220-100 1220-110 1220-120 1220-130 1220-140 1220-150 1220-160 1220-170 1220-180 1220-190 1220-200 1220-210

CONVERSION CHART

Old Article Number	SSIC Number
	1220-220
	1220-230
	1220-231
	1220-232
	1220-240
	1220-250
	1220-260
	1220-270
	1220-280
	1220-290
	1220-300
	1220-301
	1220-302
	1220-310
	1220-320
	1220-330
1410385	1220-340
1410400	1210-140
1410500	1210-150
1420100	1210-160
1420120	1210-170
1420121	1210-180
1420125	1210-190
1420126	1210-200
1420130	1200-010
1420135	1200-020
1420140	1210-210
1420160	1210-220
1420180	1210-230
1420220	1210-240
1420230	1210-250
1420235	1210-260
1420240	1220-350
1420300	1220-360
1420310	1213-010
1420325	1200-030
1420330	1200-040
1430100	1210-270

Old Article Number	SSIC Number
1430200	1214-020
1430300	1214-010
1440100	1221-030
1440180	1200-050
1440200	1221-010
1440260	1236-010
1440280	1236-020
1450100	1221-030
1810100	1320-010
1810140	1320-020
1810160	1320-030
1810180	1320-040
1810200	1320-050
1810210	1300-010
1810240	1320-060
1810260	1320-070
1810270	1300-020
1810280	1320-080
1810300	1320-090
1810320	1320-100
1810340	1320-110
1810360	1050-150
1810420	1320-120
1810460	1320-130
1810500	4650-010
1810520	1301-010
1810530	1920-010
1810540	1320-140
1810580	1740-010
1820100	1301-020
1820120	1331-020
1820140	1301-030
1820145	1070-350
1820180	1300-030
1820200	1321-040
1820220	1321-030
1820230	1331-030

CONVERSION CHART

Old Article Number	SSIC Number
1820240	1542-020
1820260	1321-020
1820280	1321-050
1820300	1210-280
1820320	1320-150
1820325	1320-160
1820330	6120-020
1830120	1306-020
1830160	1326-010
1830180	6120-010
1830200	
1850100	1640-010
	1640-020
1850140	1600-110
1850200	1640-030
	1640-040
1850300	1640-060
	1640-070
	1640-080
	1640-090
	1640-100
1850400	1640-110
1850600	1626-030
1850700	1600-110
1860100	1900-030
1860110	6320-010
1860140	1300-040
1860180	1320-170
1860240	1300-050
1860250	5312-010
1860260	1001-040
1860300	1521-010
1860310	1300-060
1860320	1300-070
1860330	1320-180
1860340	1320-190

Old Article Number	SSIC Number
1880100	1001-010
1880120	6110-020
1880140	1001-010
1880180	
1880160	1100-050
1880260	1001-050
2210150	1427-010
2210200	1223-010
2220110	1420-010
2220120	1401-010
2220130	1420-020
2220150	1420-030
2220200	1420-040
2220210	1420-050
2230100	1223-020
2230130	1420-060
2230150	1430-010
2230180	1440-010
2230182	1440-020
2230183	1440-030
2230185	1440-040
2230200	1430-020
2230220	1440-050
2610100	7220-010
2610150	7220-020
2610160	7220-030
2610200	7220-040
2610250	7220-050
2620100	7220-060
2620110	7220-070
2620150	7220-080
2620200	7220-090
2620220	7220-100
2620250	7220-110
2620300	1326-020
2620350	7220-120

CONVERSION CHART

Old Article Number	SSIC Number
2630100	7220-130
2640100	7220-140
2640110	7220-150
2640120	7220-160
2640130	1746-010
2640140	1746-020
2640150	7220-170
2640160	7220-180
2640170	7220-190
2640180	1746-030
2640200	7220-200
2640250	7220-210
2640255	7220-220
2640260	7220-230
2640300	7220-240
2640310	7220-250
2640320	7220-260
2640330	7220-270
2640400	7220-280
2650100	7220-300
2650120	7220-310
2650140	7220-320
2650160	7220-330
2650180	7220-340
2650200	7220-350
2650220	7220-360
2650240	1630-020
2650250	1640-110
2650280A	1920-020
2650280B	1920-030
2650280C	1920-040
2650280D	1920-050
2650280E	1920-060
2650320	7220-370
2650340	7220-380
3020020	1050-010

Old Article Number	SSIC Number
3020040	1050-020
3020060	1050-030
3020080	1050-040
3020100	1050-050
3020120	1050-060
3020140	1050-070
3020160	1050-080 1050-081 1050-082 1050-083 1050-084 1050-085
3020180	1050-090
3020200	1050-100
3020220	1050-110
3020250	1050-120
3020260	7220-390
3020280	1050-130
3020300	1050-140
3020320	1050-160
3020340	1050-170
3020360	1050-180
3020380	1050-190
3020400	1050-200
3020420	1050-210
3020460	1050-220
3020480	1050-230
3020500	1050-240
3020520	1050-250
3020540	1050-260
3020560	1050-270
3030100	1050-280
3030150	1050-290
3030200	1050-300
3410100	1611-010
3410105	1611-020

CONVERSION CHART

Old Article Number	SSIC Number
3410110	1920-070
3410115	1610-010
3410190	1616-020
3410300	1610-020
3420100	1700-030
3420120	1626-010
3420140	1450-010
3420160	1620-010
3420260	1616-010
3420280	1050-310 1050-320 1050-330 1050-340 1050-350 1050-360 1050-370 1050-380
3420300	1830-010
3420320	1620-020
3420340	1630-020
3420350	1630-010
3420400	5000-010
3420420	1700-020
3420440	6110-010
3420480	7000-010
3420500	5370-010
3430100	1600-010 1600-020 1600-030
3430150	1600-040
3430160	1610-030
3430200	1600-050
3430250	1600-060
3430300	1600-070
3430350	1600-080
3440300	1640-120
3440325	1640-130

Old Article Number	SSIC Number
3440350	1640-140
3440400	5821-010
3450150	5726-010
3450200	5760-010
3610100	1910 1910-010 1910-100
3610200	1900-010
3610220	1910-700 1910-702 1910-704 1910-706 1910-708 1910-710 1910-712
3610240	1910-200 1910-202 1910-204 1910-206 1910-208 1910-210 1910-212 1910-214 1910-216 1910-218 1910-220 1910-222 1910-224 1910-226 1910-228 1910-230
3610250	1910-300 1910-302 1910-304 1910-306 1910-308
3610255	1910-160
3610260	1910-232

CONVERSION CHART

Old Article Number	SSIC Number
3610270	1050-390
3620100	1910-102
3620150	1910-104
3620200	1910-120
3620205	1910-126
3620210	1910-110
3620215	1910-124
3620220	1910-112
3620225	1910-122
3620235	1910-108
3620240	1900-030
3620250	1910-127
3620252	1900-020
3620255	1910-118
3620260	1910-170
3620270	1910-168
3620280	1910-130
3620283	1910-132
3620285	1910-128
3630100	1910-134
3630150	1910-136
3630200	1910-154
3630300	1910-156
3630400	1910-148
3630500	1910-150
3630550	1910-152
3630600	1910-140
3630605	1910-142
3630610	1910-144
3630615	1910-138
3630620	1910-146
3630650	1910-106
3630675	1910-166
3630800	1910-158
3630900	1910-164
3640200	1910-400

Old Article Number	SSIC Number
	1910-402
	1910-404
	1910-406
	1910-408
	1910-410
	1910-412
	1910-414
3640200.9	1910-600
3640200.2d	1910-504
3640350	1910-500
	1910-502
	1910-506
	1910-508
	1910-510
	1910-512
	1910-514
	1910-516
	1910-518
3640400	1910-180
3640405	1910-182
3640410	1910-184
	1910-186
3640415	1531-020
3640420	5815-010
3640440	1916-010
3640450	1600-100
3640455	7220-400
3640457	1133-070
3640470	1910-800
	1910-802
3640472	1910-804
3640473	1910-806
3640474	1910-808
3640476	1910-812
3640482	1916-020
3640488	1910-810
3640490	

CONVERSION CHART

Old Article Number	SSIC Number
3810170	1740-020
3810180	1740-030
3810200	1800-010
3820010	1321-010
3820090	1001-080
3820100	1001-090
3820120	1540-010
3820140	1920-080
3820150	1920-090
3830100	1920-100
3830110	1920-110
3830140	1300-080
3830160	1920-120
3830200	1100-060
3830220	1920-130
3830240	1920-140
3830260	1920-150
3830300	1920-160
3830305	1920-170
3830310	1920-180
3830320	1920-190
3830340	1920-200
3840200	1600-100
3850100	1920-210
3855120	1830-020
3855160 3855260 3860160	1830-030
3855180 3855240	1830-040
3855220	1830-050
3855280	1830-060
3855300	1830-070
3860120	1800-040
3860130	1811-010
3860140	1920-230

Old Article Number	SSIC Number
3860180 3860200	1800-020
3860220	1050-400
3860260	1810-010
3860280	1810-020
3860340	1850-010
3860360	1910-900
3860380	1850-020
3860400	1850-030
3860440	1820-010
3860460	1001-010
4210100	1770-010 1770-020 1770-030 1770-040 1770-050 1770-060 1770-070 1770-080 1770-090 1770-100 1770-110 1770-120
4210110	1770-230
4210120	1770-130
4210130	1770-200
4210140	1770-170 1770-180 1770-190
4210160	1770-160
4210200	1770-150
4210220	1770-140
4210240	5360-010
4210260	1770-220
4210280	5360-010
4210290	5360-010
4210300	5360-010

CONVERSION CHART

Old Article Number	SSIC Number
4210310	5360-010
4210320	5360-010
4610100	1000-060
4610150	1000-070
4620100 4620140 4620150 4620200 4620250	1000-080
4630100	1000-050
4630150	1000-040
4640100	4650-020
5010100	1070-010
5010110	1070-020
5010115	1070-080
5010125	1070-150
5010130	1070-170
5010140	1000-100
5010160	1000-110
5010180	1000-140
5010200	1000-090
5010220	1000-120
5010240	1000-130
5010260	1070-120
5010280	1070-160
5020140	1070-180
5020180	1210-290
5020200	1001-010
5020220	1520-020
5020240	1001-010
5030050	1000-020
5030100	1070-190
5030120	1070-200
5030130	1070-090 1070-110
5030131	1070-030

Old Article Number	SSIC Number
	1070-050
5030140	1070-120 1070-130 1070-140
5030141	1070-060 1070-070
5030142	6150-010
5030160	1070-040
5030200	1070-100
5030220	1070-230
5030221	1070-240
5030230	1070-250
5030231	1070-260
5030240	1070-270
5030280	1070-280
5030300	1070-290
5030310	1070-300
5030320	1070-310
5030420	1070-320
5030443	1070-330
5030445	1070-340
5030450	1070-220
5030460	1000-030
5030480	1430-030
5030500	1626-020
5040100	1070-210
5040110	5812-010
5040150	1600-090
5040200	1000-160
5040220	1000-150
5410120	5216-010
5410190	5000-010
5420100	5219-010
5420200	1610-040
5440165	1221-020
5440186	1080-020

CONVERSION CHART

Old Article Number	SSIC Number
5440187	4650-030
5440221	1160-110
5440222	1770-240
5440250	1306-010
5440287	1746-040
5440291	1770-210
5440292	5360-010
5440308	1710-010
5440318	7040-010
5440500	1080-010
5440820	1754-010
5810100	1731-010
5810110	1731-020
5810150	1730-010
5810250	5360-010
6210100	1754-020
6210110	1780-010
6210120	1754-030
6210125	5800-010
6210140	7000-020
6210160	5352-030
6210180	5352-010
6210200	5352-020
6210220	1742-010
6210240	1700-010
6210260	1001-030
6210280	1800-070
6220120	1800-050
6220160	1800-030
6220180	5370-020
6220200	5370-030
6230120	1741-020
6230160	1741-010
6610120	1414-010
6610140	1500-010
6610160	1500-020

Old Article Number	SSIC Number
6610260	1800-060
6610280	1570-010
6610300	1520-050
6610320	1520-030
6610340	1520-040
6610360	1542-010
6620100	1500-030
6620120	1530-020
6620130	1520-010
6650100	1236-030
6650200	1200-060
6650250	5510-010
6710100	1000-010
6810100	1300-090 1300-100 1300-110 1300-120 1300-130 1300-140
6810105	1300-150 1300-160 1300-170 1300-180 1300-190 1300-200 1300-210
6810110	4050-010
6810115	4050-020
6810200	1320-200
6810300	1050-410
6810305	1750-010
6810400	1320-210
NEW 07/97	1910-162
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NEW 01/99	1210-300
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NEW 07/99	5215-010

CONVERSION CHART

Old Article Number	SSIC Number
NEW 10/99	1300-025
NEW 10/99	1910-233

NAVAL MILITARY PERSONNEL MANUAL

**Article Primary
Cognizance**

1000-1999 MILITARY PERSONNEL

1000-1099 GENERAL

1000 GENERAL

Pay/Personnel Administrative Support System (PASS)	1000-010	PERS-331
Pay and Personnel Record Maintenance Responsibilities	1000-020	PERS-331
Active Duty Service Date (ADSD) for Enlisted Personnel	1000-030	PERS-312E
Fingerprinting	1000-040	PERS-842
Fingerprinting Procedures	1000-050	PERS-842
Military Personnel Identification Number	1000-060	PERS-313F
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Methods of Computing Retainer Pay for a Member of the Fleet Reserve	7220-130	PERS-823
Basic Allowance for Subsistence (BAS) – General	7220-140	CNO (N130C)
Basic Allowance for Subsistence (BAS) – Specialized Terms	7220-150	CNO (N130C)
Basic Allowance for Subsistence (BAS) – General Policies	7220-160	CNO (N130C)
Basic Allowance for Subsistence (BAS) – Emergency Conditions	7220-170	CNO (N13)
Basic Allowance for Subsistence (BAS) – Procedures for Members on Sea Duty	7220-180	CNO (N13)
Supplemental and Prorated Subsistence Allowances	7220-190	CNO (N13)
Basic Allowance for Quarters in Behalf of Dependents	7220-200	PERS-621
Dislocation Allowance and SECNAVFIND	7220-210	PERS-454C
Dislocation Allowance (DLA) Entitlement Policy	7220-220	CNO (N13)
Civilian Clothing Military Allowance	7220-230	CNO (N09BU)
Overseas Station Allowances Policy	7220-240	CNO (N13)
Overseas Cost-of-Living Allowance (COLA) Policy	7220-250	CNO (N13)
Overseas Housing Allowance (OHA) Policy	7220-260	CNO (N13)
Overseas Temporary Lodging Allowance (TLA) Policy	7220-270	CNO (N13)
CONUS Temporary Lodging Expense (TLE) Policy	7220-280	CNO (N13)
Advance Pay on Permanent Change of Station	7220-300	CNO (N13)
Advance Pay and Allowances	7220-310	CNO (N13)
Pay and Allowances While on Leave	7220-320	CNO (N13)
Checkage of Pay for Excess Leave	7220-330	CNO (N13)
Lump-Sum Payment for Accrued Leave	7220-340	CNO (N13)
Pay and Allowance While Awaiting on Leave Orders or While Sick or Wounded	7220-350	CNO (N13)
Entitlement to Pay and Allowances While Under Investigation for Fraudulent Enlistment Other Than Underage	7220-360	CNO (N13)
Pay Accounts of Retiring Personnel	7220-370	PERS-82
Dual Compensation Regulation Applicable to the Naval Reserve	7220-380	CNO (N13)
Sell Back of Leave	7220-390	CNO (N13)
Recoupment of Enlistment and Reenlistment Bonuses	7220-400	PERS-815